**Appendix 1**

Standard Operation Procedures Read Log

For UHL Sponsored Studies

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| **Name:** | **Role:** |
| **Study Number:** | **Study Title:** |

Researchers must read all UHL Standard Operating procedures (SOPs) that are relevant to the studies undertaken. A full list of all available Standard Operating Procedures is available on the [R&I Website](http://www.leicestersresearch.nhs.uk/standard-operating-procedures/sop-downloads-sponsor/) .

The Documents **listed in bold are ESSENTIAL** reading for all members of the Research team. They must be read at either

prior to or at Study Initiation or within 1 month of the researcher/team members joining the study. Review of all SOPS should be undertaken on a yearly basis or when made aware by the Sponsor that new documentation has been issued.

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**CI/PI Specific**

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**Research Team Specific**

**Study specific Instructions/SOPs**

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